

Telephone: 302-629-7366

Fax: 302-629-0199

## **TOWN OF BLADES**

*Office of the Mayor and Council*

**20 West Fourth Street**

**Blades, Delaware 19973**

### **Rules and Regulations/Agreement for the Blades Community Hall (Hardin Hall) Rental**

The Town Administrator, at the discretion of the Mayor and Council, shall have the right to rent or not rent the hall to a party, or parties, with the welfare of the Town of Blades in mind.

Hall rental is up to the discretion of the town. Rental may be denied.

1. Maximum hall capacity is 80.
2. Hall Rental is **\$400 + \$200 Security Deposit..**
3. Hall Rental is based on 6 hours. More hours may be added for an additional \$50.00 per hour.
4. DJ/Music must end at **11:00 pm.**
5. Evening events must be cleaned up and out by **12:00 midnight.**
6. No decorations are allowed on ceiling or walls of the hall.
7. No alcoholic beverages permitted on premises. Violators will be evicted, prosecuted and fined. If in violation, deposit will be forfeited.
8. All the Town of Blades ordinances are expected to be followed.
9. Any damaged or destroyed furnishings (including furniture or damage to building) must be replaced and deposit will be forfeited.
10. Hall and kitchen must be clean and orderly. All trash must be removed immediately. Failure to do so will forfeit deposit.
11. Teenage Dances must be supervised by at least eight (8) adults. A police officer will be required to be present at a rate of \$85 per hour (4 hour minimum).

If event is cancelled, please notify the Blades Town Hall, ten (10) business days in advance of rental or deposit will be forfeited.

Rental Fee is \$400 plus a security deposit of \$200 payable in cash upon signing this agreement. Date will not be reserved until deposit has been paid in full (\$200). The \$200 security deposit will be returned after the event providing the hall is clean, trash removed and no damages occurred. Rental Fee of \$400 must be paid in full before event. Key pickup must be before 4:00 pm at Town Hall the day before the event.

*See Reverse Side*

Date: \_\_\_\_\_

***My signature certifies that I have read the conditions set forth by the Town of Blades governing the use of Hardin Hall; that I will take full responsibility and will adhere to these conditions; that I will hold the Town of Blades harmless from any damage, claim for damage for personal injury or death, damage to or loss of property incurred in the use of these facilities; I will accept full responsibility for all adults and minors throughout the period covered by this Agreement. I have read this carefully and I understand and assume the risk involved. By signing this Agreement, I give up my right to any legal action against the Town of Blades.***

Renter: \_\_\_\_\_

*(All renters must be over age 21.)*

Renter Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Person Responsible For Event: \_\_\_\_\_

Date of Rental: \_\_\_\_\_ Time Period: \_\_\_\_\_

Date Deposit Received: \_\_\_\_\_

Date Rental Received: \_\_\_\_\_

Date Key Returned: \_\_\_\_\_

Date Deposit Was Returned: \_\_\_\_\_

Town Representative Accepting Agreement: \_\_\_\_\_