



Town of Blades
100th Anniversary Celebration
 Friday, May 15th & Saturday, May 16th, 2015
 Blades Park
 100 E Seventh Street
 Blades, Delaware 19973
 Email: vikkiprettyman@bladesde.com
 Town Hall: (302) 629-7366
 Website: www.blades.delaware.gov



EVENT IS RAIN OR SHINE- NO REFUNDS

Vendor Registration- deadline May1, 2015

Name/Business: _____

Contact Person: _____

Address: _____

Phone: (Home) - _____ (Cell) - _____

Email: _____

Vendor Spaces: [Please check one]: *10'x20' spaces only available to limited number of Demonstrators*

- Food Vendor- **\$50.00**
- Craft/Artisan - **10'x10' space- \$30.00**
- Nonprofit (selling) - **10'x10' space- \$30.00** [I need to leave at 3:00 p.m.____]
- Business (selling) - **10' x10' space- \$30.00**
- Nonprofit -(exhibiting only) **10'x 10' space - Free** [I need to leave at 3:00 p.m.____]
- Business - (exhibiting only) **10'x10' space - \$20.00**
- Demonstrator- (not selling) **10'x10' space- Free**
- Demonstrator (selling) - **10'x10' or 10'x20' space (please circle one) -\$30.00**

Please briefly describe what you will be selling, exhibiting or demonstrating:

****I agree to the terms and conditions of the Town of Blades 100th Anniversary Celebration:**

_____ **Date:** _____

Please return the forms listed below:

- Vendor Registration
- Release of Liability- Town of Blades
- Food Vendors: A copy of your State of Delaware "Temporary Food Establishment" permit

Mail along with payment (check or Money order made out to: Town of Blades) to:

Town of Blades 20 West Fourth Street Blades, DE 19973

Office Use Only:

Date Rec'd: _____ Payment amount: \$ _____ Check # _____ Date notified Vendor of receipt: _____



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Event Information and Terms

The Town of Blades 100th Anniversary Celebration takes place Saturday, May 16th from 9:00 a.m. - 4:00 p.m. at the Blades Public Park located between E Sixth and E Seventh Streets in the town limits. The Event is rain or shine. No refunds will be given. Set-up begins at 7:00 a.m. You must be set-up by 8:45 a.m. Take-down begins at 4:00 p.m. ***All vendors, with the exception of nonprofits, must remain the full length of the event until 4:00 p.m. Nonprofits may take -down at 3:00 p.m. if necessary. Please indicate on Registration form.***

The Town of Blades, its Town Council and Town Administrator are neither responsible nor liable for the security and/or safety of your equipment, materials, supplies, etc. nor for any damage or theft of the aforementioned items at any time during the festival beginning with the set-up period through the take-down period.

****No electricity is available for Vendors. You must have your own generators.****

Rules

- All vendors are responsible for any licenses, permits and /or certificates required by the state, county or town of Blades.
- All vendors will be notified of the receipt of their forms and payment in a prompt manner.
- Vendors will be assigned a space. You will be notified at least one week in advance of the event via email (by phone if email is not available) of your space number.
- Vendors must provide their own tents or other type of shade shelter, tables and chairs. Tents or other shade shelters **must be firmly secured**. They are not required to participate in the event. Festival staff may request any unsecured tent or other type of shade shelter be taken down for safety reasons.
- Please keep your space free of trash and any tripping hazards. Please be sure the space is free of trash when you depart.
- ***Food Vendors- you must provide a trash receptacle for the Public in your space area. You must have your prices clearly displayed and easy to read.***
- Vendor parking will be available. You will be directed to it by Festival staff.
- If you have any questions or experience any problems during the event please inform a Festival staff member.

For further information or questions please contact Blades Town Administrator Vikki Prettyman at: 302-629-7366 or vikkiprettyman@bladesde.com

Please retain this form for your records.



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RELEASE OF LIABILITY FORM

_____ (Name of Vendor), its officers, and members shall, through the signing of this document by an authorized party or agent, indemnify, hold harmless and defend the Town of Blades, Delaware and their agents and employees from all liability, judgments, suits, costs, and actions, including attorney's fees and all costs of litigation of every kind and description brought or rendered against the Town of Blades, Delaware as a result of loss, damage, or injury to persons (including death) of property by reason of any act or failure to act by _____ (Name of Vendor), its officers, members, or employees.

Town of Blades 100th Anniversary Celebration
Event Name

Friday, May 15th and Saturday, May 16th, 2015
Date of Event

Vendor Signature and Title

Date